

JOZI MY JOZI

SKILLS FOR JOBS

**JOZI
MY
JOZI**



Afrika Tikkun



Microsoft



vodacom

MICROSOFT SKILLS FOR JOBS

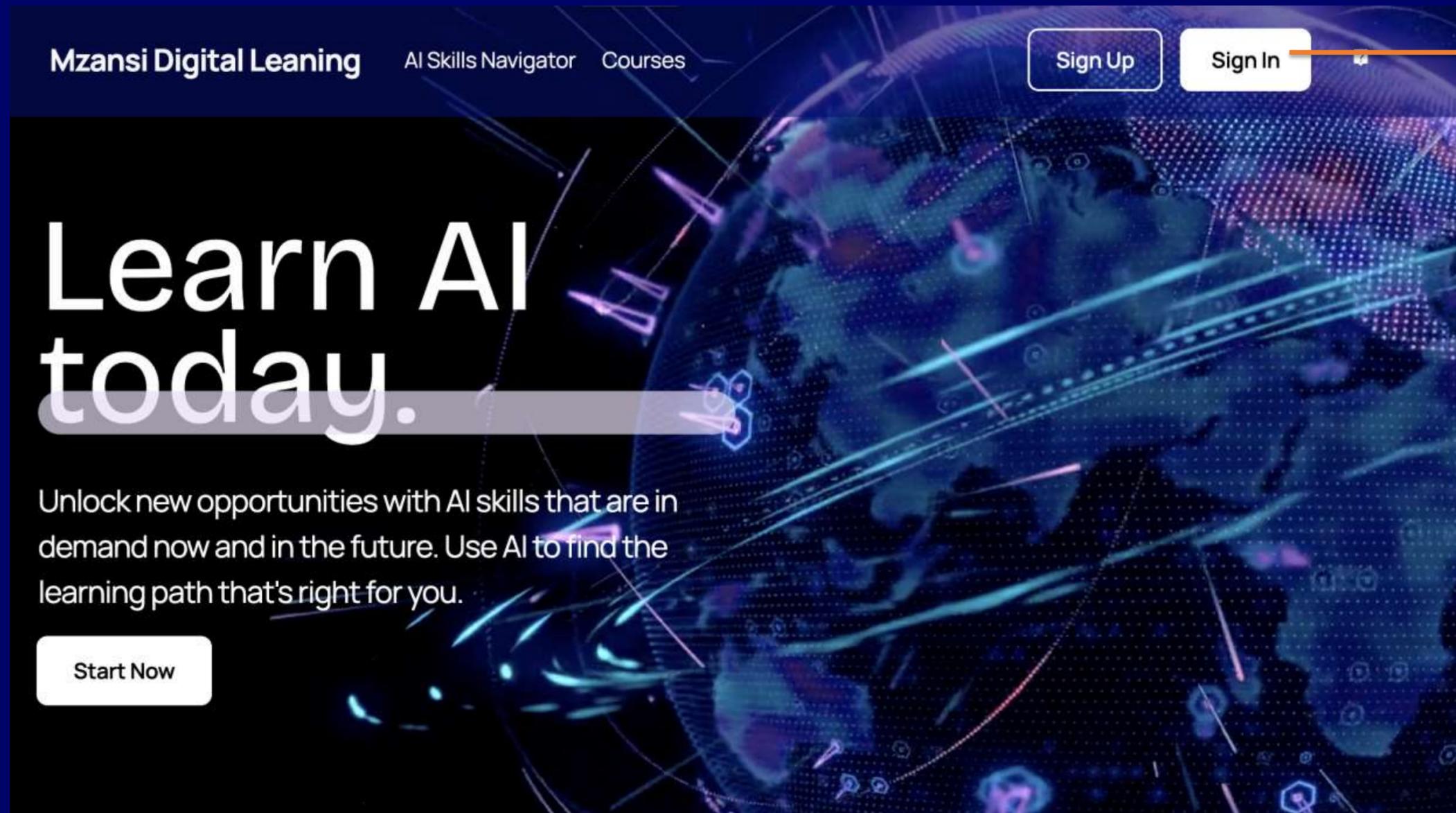
Afrika Tikkun has partnered with Microsoft to provide free courses as more people transition into Technical roles, To offer certificates to help people learn the foundational skills and relevant hard and Soft skills needed for in-demand tech and tech-enabled jobs.

- **These slides demonstrate registration on the Mzansi digital learning platform.**
- **How to start your course journey on the Mzansi Digital Learning platform and LinkedIn and serves as a directory to course completion.**
- **Please note this breakdown applies to all the other courses that are housed on the Mzansi Digital Learning platform and LinkedIn learning platform and you are not restricted to only completing one course.**



Instruction:

Search mzansidigitallearning.co.za Click on Sign In button



- Welcome to Mzansi Digital Learning where we house free Microsoft content.
- We have Partnered with Vodacom to provide ZERO RATED courses on the Platform.



Instruction:

New users will need to Register to gain access to our Course Library

The screenshot displays the AfrikaTikkun user interface. The top navigation bar includes the AfrikaTikkun logo, a search bar, and user icons. The main content area is divided into two sections. The left section, titled 'My profile', shows 'My Progress', 'My Certificates', and 'Completed Courses (2)'. The right section, titled 'My profile', contains a registration form with the following fields: First Name (Required Field), Last Name (Required Field), Phone Number (+27 846023558), Email (Required Field), a dropdown menu for 'Please select your current employment/income status (Select all options that apply)' with the selected option 'I am unemployed and seeking employment', a dropdown menu for 'Please indicate your gender' with the selected option 'Male', and a field for 'Please enter your South African ID number/Passport number'. A 'Done' button is located at the bottom right of the form.

- This Registration process is important for data capturing.
- Ensure you fill this information correctly since this information will reflect on your certificate.
- If you have Two Names please write them under First Name with a space in-between the Names.
- Make sure you click Jozi My Jozi under “How did you find out about the mzansi digital learning Platform?”

The screenshot shows a mobile app interface with a question: "How did you find out about Mzansi Digital Learning ?". A dropdown menu is open, showing the selected option "Jozi My Jozi".

Zero Rated Content

Please Note: Only Courses housed and consumed on the Platform are Zero-Rated

The screenshot displays the AfriKaTikkun Services Course Library. At the top, there is a search bar with the text "Search for courses or lessons" and navigation icons for notifications and user profile. Below the search bar, the "Course Library" tab is selected. The main content area is titled "02. Basic Digital Skills" and features a grid of 10 course cards. Each card includes a representative image and a title:

- 101. Work with Computi
- 102. Access Information
- 103. Communicate-onlir
- 104. Participate Safely at
- 105. Create Digital Cont
- 106. Collaborate and Ma
- 201. Microsoft Office 36
- 203. Microsoft SharePoi
- 205. Microsoft Word
- 206. Microsoft PowerPoi

Instruction:

- **Basic Digital Skills falls under our Zero Rated courses.**
- **If you are a Vodacom user you can be able to utilise the Zero rating on the platform meaning you don't have to use your own Data to consume the courses.**
- **Ensure you have a positive data Balance to utilise Zero-Rating**



Instruction:

- **Content is Video Based/Self Paced and learner progress is always saved.**
- **Watch Your first Video to unlock the next Video, this paces Your learning journey**
- **Complete the chapter Quizzes to unlock the next Videos**

USE THIS LEARNING APPLICATION FOR ALL MZANSI DIGITAL LEARNING COURSES
Repeat the process until you finish the course.

AfrikaTikkun SERVICES

Search for courses on Types of Personal Computers

101. Work with Computers

There are many types of com... [Read more](#)

- Working with Applications
- Practice Quiz
Non-graded Assessment
- Portable Storage Devices
- Bluetooth Devices
- Practise Quiz
Non-graded Assessment
- Read & Learn: Work with C...
- Certificate

Types of Personal Computers

Lesson

[Comment](#)

2:04 / 2:04

[Previous](#) [Next](#)

Instruction:

- Once you have completed the content and the practice Quizzes, Your Certificate of completion will unlock.

Example

The screenshot displays a user interface for a digital learning platform. At the top left, the logo for 'AfrikaTikkun SERVICES' is visible. A search bar contains the text 'Search for courses or lessons'. On the right side of the top bar, there are icons for a notification bell, a hand, and a user profile. Below the top bar, a navigation menu on the left shows a list of course sections: '01. Intro', '1. Course Introduction', '2. What is in it for you', and '3. How to maximize your gain...'. The 'Certificate' section is currently selected. The main content area displays a certificate from Microsoft. The certificate text reads: 'Microsoft CERTIFICATE OF COMPLETION. This is to certify that Emmanuel Lebogang Manotwane 9605105042086 has successfully completed the course 01. Intro offered by Mzansi Digital Learning on October 28, 2024'. The name 'Onvi Nwaneri' is visible at the bottom of the certificate. In the top right corner of the certificate area, there are two buttons: 'Download certificate' and 'Close and exit'. An orange arrow points from the 'Download certificate' button to the instruction text on the right. At the bottom of the certificate area, there are 'Previous' and 'Next' navigation buttons.

Instruction:

- Once you have completed watching the videos Click on Download Certificate
- APPLY THE SAME LEARNING METHOD OUTLINED TO ALL MZANSI DIGITAL LEARNING COURSES.

LinkedIn Courses

Please note LinkedIn courses will redirect you to LinkedIn Learning and you will need to create a LinkedIn Account if you don't have one. Also Note that the Vodacom Zero Rating will not be applicable for this content since it is on another Platform.

AfrikaTikkun SERVICES

Search for courses or lessons

My Courses Course Library

Career Essentials in Generative AI

2.1 Career Essentials in C

2.1 Career Essentials in Generative AI

Collaborate with colleagues through live Teams meetings and OneNote

Collaborate with collegag

Instruction:

- CLICK ON THE LinkedIn COURSE

Instructions:

Click view lesson to continue

The screenshot shows the AfriKaTikkun Services interface. At the top, there is a search bar with the text "Search for courses or lessons" and a search icon. The main header displays "2.1 Career Essentials in Generative AI Professional Certificate" and "Lesson". Below the header, there is a list of lessons. The second lesson, "Career Essentials in Generative AI Professional Certificate", is highlighted with a purple icon and a checkmark. An orange arrow points from this lesson to a central modal window. The modal window contains an illustration of a person at a laptop and the text: "This lesson will open in a new page. View the lesson and get back here when you are done." Below this text is a dark blue button labeled "View lesson" with a right-pointing arrow. Another orange arrow points from this button to the right. At the bottom of the modal, there are "Previous" and "Next" navigation buttons.

- Click on the second Option once you are on this page

- Click on view lesson to start your learning Pathway

Welcome to LinkedIn Learning



Instruction:

Click Sign In to continue.



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Instruction:

insert your login details to continue

LinkedIn LEARNING

Sign In

Sign in using the same email address you use for LinkedIn.com or your organization email

Continue

Sign in with your library card

New to LinkedIn? [Join now](#)

- New Members are required to Join Now, Enter their Email Address and Create a Password for their new LinkedIn Accounts.
- Verification Process will be needed.
- OTP will be sent via email and Phone, enter the OTP to Verify.
- If you has a LinkedIn Profile, Insert Email Linked to LinkedIn Profile in the space provided then continue, Enter Your Password to Login

Instruction:

Career essentials in generative A.I online course

- You will land on the course after Login
- Complete all 6 Items to earn the final certificate of completion
- Each Module generates a certificate of completion which you can add to your Profile.
- **ONLY SUBMIT THE FINAL CERTIFICATE OF COMPLETION**
- Content is divided in Modules/Items, after consuming content in the particular section You will have to do a quizz to ensure module competence.

The screenshot displays the LinkedIn Learning interface for the course "Career Essentials in Generative AI by Microsoft and LinkedIn". The course is updated 3 months ago and aims to help users discover skills for applying generative AI. It is divided into 6 items with a total duration of 4h 53m. The first item, "What Is Generative AI?" by Pinar Seyhan Demirdag, is completed on 3/18/2024. A red circle highlights the "6 ITEMS • 4h 53m" progress indicator, and another red circle highlights the "On your profile" button next to the completed item. Red arrows point from these elements to the corresponding instructions in the list on the right.



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The screenshot displays the LinkedIn Learning interface. At the top, there is a search bar and user profile information. The main content area features a video player for the video 'What Is Generative AI? Generative AI is a tool in service of humanity'. Below the video player are tabs for 'Overview', 'Q&A', 'Notebook', and 'Transcript'. The sidebar on the left contains a 'Contents' menu with a checklist of course modules. The first module, 'Generative AI is a tool in service of humanity', is marked with a green checkmark and is highlighted with a red circle. An orange arrow points from this checkmark to the video player. Other modules in the list include 'What's new?', '1. What is Generative AI?', 'The importance of generative AI', 'How generative AI is different than other types of AI', 'How generative AI works', 'Creating your own content', and 'Chapter Quiz'. The bottom section of the page shows the instructor's profile, 'Pinar Seyhan Demirdag', and related course information.

Instruction:

- Watch all the Videos in all the modules, make sure all the videos and quizzes have a green tick.
- At the end of the course there is an exam.
- Note: the exam has 3 attempts and a 70% pass mark.
- If you skip a video you will not be able to get your certificate of completion even if you pass the final Exam



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Instruction:

The option to download in pdf will appear HERE

The screenshot shows the LinkedIn Learning interface. On the left is a navigation menu with options like Home, My Career Journey, Learn, My Library, Content, AI Coaching, Apply, Coding Practice, Certifications, Trending topics, In-Depth Tech, Artificial Intelligence, Cybersecurity, and Help. The main content area displays a list of courses. The first course, 'Learning Microsoft 365 Copilot', is marked as 'Completed 3/18/2024'. Below it, the 'Ethics in the Age of Generative AI' course is shown with a progress bar at 39m 10s left. The 'Introduction to Artificial Intelligence' course is also visible. At the bottom of the course list, there is a section titled 'Earn Your Professional Certificate' with a 'Take exam' button. An orange box highlights the 'Take exam' button, and an orange arrow points from this box to the right, towards the list of instructions.

- The Certificate will be downloaded and saved in Pdf format.
- Once you have completed all the Modules, You will be required to take a final exam
- ONLY 3 ATTEMPTS WILL BE AVAILABLE
- YOU WILL BE REQUIRED TO achieve 70% AND ABOVE TO EARN THE FINAL CERTIFICATE.
- Once you have passed the final exam the download certificate option will appear here

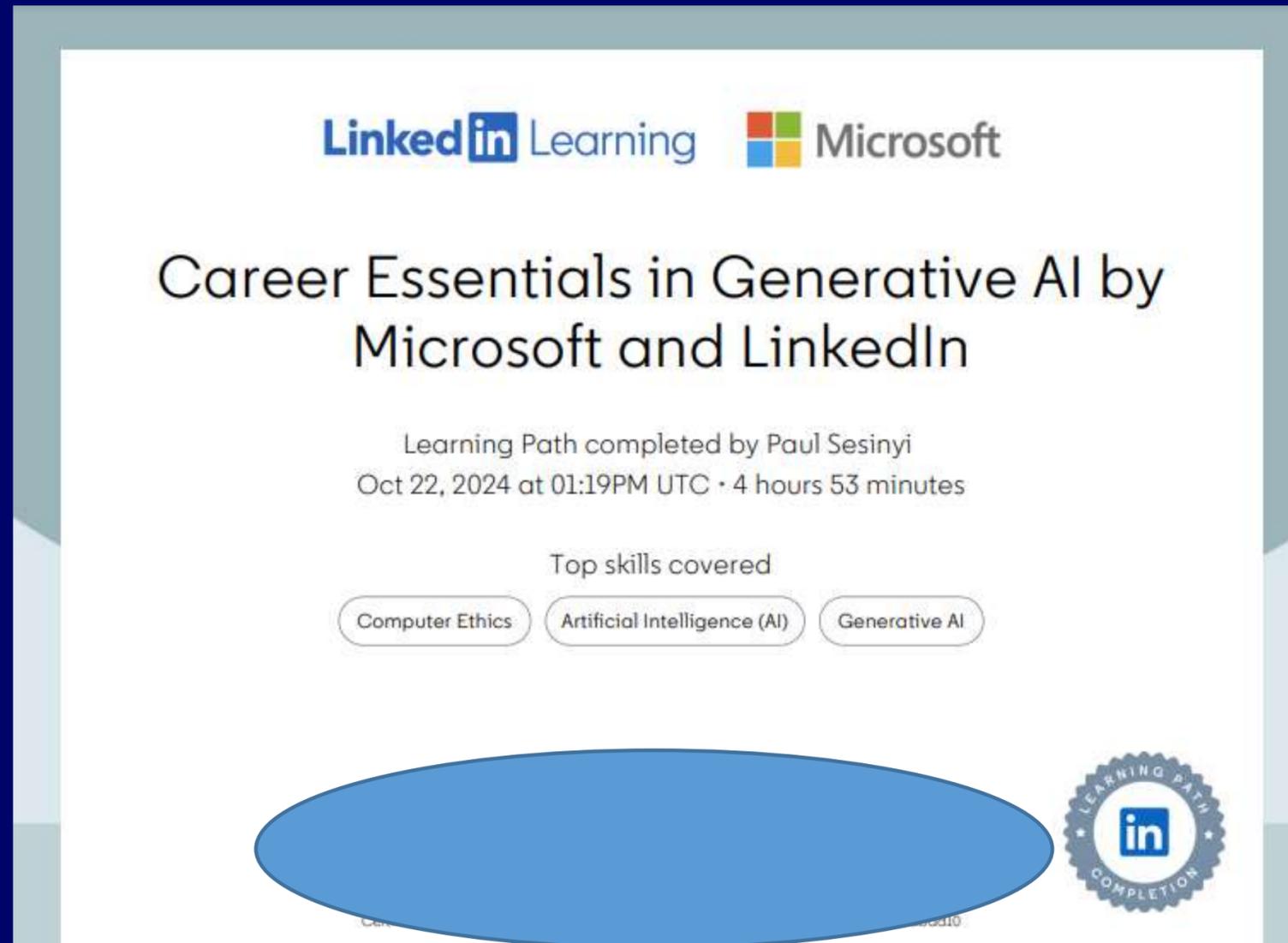


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Instruction:

Type of Certificate downloaded



- **Note: This is the certificate of completion we require.**
- **Take note of module completions and add to profile.**
- **The Certificate downloaded after the exam is required in PDF Format.**
- **Certificates should Only be submitted in a PDF Format as downloaded on LinkedIn**



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