

## NOTICE OF EXTRAORDINARY GENERAL MEETING

**NOTICE IS HEREBY GIVEN** of an **EXTRAORDINARY GENERAL MEETING (EGM)** of Cipla Quality Chemical Industries Limited (“the Company”) which will be held via electronic means on **Thursday, December 21, 2023, at 11:00 am** to conduct the following business:

### ORDINARY BUSINESS

1. To consider, and if deemed fit, pass an ordinary resolution to appoint Beth Mandel as a Non Executive Director of the Company, in accordance with the provisions of the Company’s Articles of Association.

### SPECIAL BUSINESS

2. To consider, and if deemed fit, pass a special resolution to change the Company name from Cipla Quality Chemical Industries Limited to Quality Chemical Industries Limited.

By Order of the Board  
30<sup>th</sup> November 2023



Doreen Awanga  
COMPANY SECRETARY

### Notes:

#### EGM Registration

- Shareholders have the option to participate in the EGM.
- Registration shall be done electronically from 2<sup>nd</sup> December 2023, at 8:00 am and will close on 19<sup>th</sup> December 2023, at 5:00 pm.
- Shareholders are advised to use any of the options below to register for the EGM:
  - Dial \*284\*32# (Uganda mobile networks) or \*483\*803# (Kenya mobile networks) and follow the prompts or,
  - Send a registration email request to Ciplaegm@image.co.ke or shareholder@ciplaqcil.co.ug.
  - The registration link circulated to shareholders whose valid email addresses we possess.

4. A shareholder wishing to attend the EGM must submit a valid national identification card or, in the case of a non-Ugandan, a passport or SCD account number in order to facilitate verification.

5. Duly registered shareholders and proxies will be able to follow the EGM proceedings, participate and ask questions in person or using the live stream platform.

6. Duly registered shareholders and proxies will receive a short message service (SMS/USSD) prompt on their registered mobile numbers 24 hours before the EGM with a reminder of the EGM and a link to the live stream. A second SMS/USSD prompt shall be sent one hour before the EGM. By registering to attend the EGM, shareholders consent to receive all messages about the EGM.

7. Shareholder may obtain registration support by dialling the helpline number: +256 762260804, +254

709170012 between 9:00 a.m. and 5:00 p.m. from Monday to Friday or sending an email to ciplaegm@image.co.ke.

### Proxies

8. Shareholders unable to attend the EGM in person are encouraged to fill in and return a proxy form which can be downloaded from the Company website [www.ciplaqcil.co.ug](http://www.ciplaqcil.co.ug).

9. Duly completed proxy forms should be delivered to the Company Secretary at the Company’s physical address or emailed to ciplaegm@image.co.ke or [shareholder@ciplaqcil.co.ug](mailto:shareholder@ciplaqcil.co.ug) at least 48 hours before the scheduled time for the meeting. In default of this, it shall be treated as invalid.

### Voting

10. Shareholders will receive an SMS prompt with instructions on their registered mobile phone number, alerting them to propose and second the resolutions indicated in the EGM Notice.

11. Voting shall be done electronically using the ‘Vote’ tab on the live stream link and via USSD. All registered shareholders and proxies may vote (when prompted to) using the live stream link or the USSD prompts.

12. A poll shall be conducted for all the resolutions indicated in the EGM notice. Results of the resolutions voted on will be published on the Company’s website at [www.ciplaqcil.co.ug](http://www.ciplaqcil.co.ug) and on the Uganda Securities Exchange website at [www.use.or.ug](http://www.use.or.ug).

### Shareholder Questions

13. Shareholders wishing to raise any questions or clarifications regarding the EGM may do so by sending their written questions by 19<sup>th</sup> December 2023 at 11:00 am through the following means:

- By dialling the \*284\*32# (Uganda mobile networks) or \*483\*803# (Kenya mobile networks) and selecting the “Ask Question” option,
- by email to [Ciplaegm@image.co.ke](mailto:Ciplaegm@image.co.ke) or [shareholder@ciplaqcil.co.ug](mailto:shareholder@ciplaqcil.co.ug),
- to the extent possible, by physical delivery or registered post, with a return physical address or email address.

Shareholders must provide their full details (full names, ID/Passport Number/SCD Account Number) when submitting their questions.

14. Although some questions shall be addressed during the EGM, all responses to the questions raised shall be responded to and published on the Company’s website following the conclusion of the EGM.

### EGM Information

15. The Notice of the EGM and proxy form will be uploaded onto the Company website at [www.ciplaqcil.co.ug](http://www.ciplaqcil.co.ug) and may also be accessed via the live stream link or the USSD codes.

### Contact Details

Company’s Registered Office  
Cipla Quality Chemical Industries Ltd  
Plot 1-7, 1<sup>st</sup> Ring Road, Luzira Industrial Park  
P.O Box 34871, Kampala

Share Registrar  
SCD Registrars,  
4<sup>th</sup> Floor, Block A, UAP Nakawa Business Park,  
Plot 3-5 New Port-Bell Road.