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NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING (AGM)** of Cipla Quality Chemical Industries Limited (“the Company”) for the year ended March 31, 2023, will be held via electronic means on **Thursday, August 24, 2023 at 11:00 am** to conduct the following business:

ORDINARY BUSINESS

1. To receive, consider and if deemed fit pass an ordinary resolution to adopt the Company’s annual financial statements for the year ended 31 March 2023 including the reports of the Directors and External Auditor.
2. To receive, consider and if deemed fit pass an ordinary resolution to adopt the recommendation of the Directors on the declaration of a final dividend of UGX 2.5 per share less withholding tax, for the year ended 31 March 2023.
3. To consider and if deemed fit, pass an ordinary resolution to confirm the appointment and re-election of directors in accordance with the provisions of the Company’s Articles of Association.
4. To consider and if deemed fit, pass an ordinary resolution to approve the re-appointment of Grant Thornton as External Auditor of the Company for Financial Year 2023/24 and authorise the Board of Directors to set their remuneration.
5. To consider and if deemed fit, pass an ordinary resolution to receive and approve fees payable to Non-Executive Directors for the year 2023/24.
6. To conduct any other business for which due notice will have been duly received.

By Order of the Board
3rd August 2023

Doreen Awanga
COMPANY SECRETARY

Notes:

AGM Registration

1. The AGM shall be held electronically.
2. Registration shall commence on 4th August 2023, at 8:00 am and will close on 22nd August 2023, at 5:00 pm.
3. Shareholders are advised to use any of the options below to register for the AGM:
 - i. Dial *284*31# (Uganda mobile networks) or *483*809# (Kenya mobile networks) and follow the prompts or,
 4. Send a registration email request to Ciplaagm@image.co.ke or shareholder@ciplaqci.co.ug.
 - ii. The registration link circulated to shareholders whose valid email addresses we possess.
5. A shareholder wishing to attend the AGM must submit a valid national identification card or, in the case of a non-Ugandan, a passport or SCD account number in order to facilitate verification.
6. Duly registered shareholders and proxies will be able to follow the AGM proceedings, participate and ask questions using the live stream platform.
7. Duly registered shareholders and proxies will receive a short message service (SMS/USDD) prompt on their registered mobile numbers 24 hours before the AGM with a reminder of the AGM and a link to the live stream. A second SMS/USDD prompt shall be sent one hour before the AGM. By registering to attend the AGM, shareholders consent to receive all messages about the AGM.
8. Shareholders may obtain registration support by dialling the helpline number: +256 762 260 804, +254 709170012 between 9:00 a.m. and 5:00 p.m. from Monday to Friday or sending an email to ciplaagm@image.co.ke.

Proxies

9. Shareholders unable to attend the AGM are encouraged to fill in and return a proxy form which can be found in the Annual Report or downloaded from the Company website www.ciplaqci.co.ug.
10. Duly completed proxy forms should be delivered to the Company Secretary at the Company’s physical address or emailed to ciplaagm@image.co.ke or shareholder@ciplaqci.co.ug at least 48 hours before the scheduled time for the meeting. In default of this, it shall be treated as invalid.

Voting

11. Shareholders will receive an SMS prompt with instructions on their registered mobile phone number, alerting them to propose and second the resolutions indicated in the AGM Notice.
12. Voting shall be done electronically using the ‘Vote’ tab on the live stream link and via USSD. All registered shareholders and proxies may vote (when prompted to) using the live stream link or the USSD prompts.
13. A poll shall be conducted for all the resolutions indicated in the AGM notice. Results of the resolutions voted on will be announced at the end of the meeting and published on the Company’s website at www.ciplaqci.co.ug and on the Uganda Securities Exchange website at www.use.or.ug.

Shareholder Questions

14. Shareholders wishing to raise any questions or clarifications regarding the AGM may do so by sending their written questions by 22nd August 2023 at 11:00 am through the following means:
 - a) By dialling the USSD codes *284*31# (Uganda mobile networks) or *483*809# (Kenya mobile networks) and selecting the “Ask Question” option,
 15. by email to Ciplaagm@image.co.ke or shareholder@ciplaqci.co.ug,
 - b) to the extent possible, by physical delivery or registered post, with a return physical address or

email address.

Shareholders must provide their full details (full names, ID/Passport Number/SCD Account Number) when submitting their questions.

16. Although some questions shall be addressed during the AGM, all responses to the questions raised shall be responded to and published on the Company’s website following the conclusion of the AGM.

AGM Information

17. The Notice of the AGM, annual report, audited financial statements, proxy form and notes to Agenda 3 & 5 will be uploaded onto the Company website at www.ciplaqci.co.ug. The reports may also be accessed via the live stream link or the USSD codes *284*31# or *483*809# under the ‘Reports’ option.

Dividends

18. Dividend, if approved at the AGM, will be paid on or about September 28, 2023, to shareholders whose names appear on the share register at the close of business on September 7, 2023.
19. Shareholders are urged to contact the Share Registrar or their preferred stockbroker to update their contact details for ease of communication and receipt of dividends.
20. Shareholders who have not received 2021/22 dividends are requested to contact the Share Registrar or email shareholder@ciplaqci.co.ug.

Contact Details

Company’s Registered Office
Cipla Quality Chemical Industries Ltd
Plot 1-7, 1st Ring Road, Luzira Industrial Park
P.O Box 34871, Kampala

Share Registrar
SCD Registrars,
4th Floor, Block A, UAP Nakawa Business Park,
Plot 3-5 New Port-Bell Road.